

**PROJECT GO EARLY CHILDHOOD TRAINER
POSITION DESCRIPTION**

Position Title:

Project Get Outdoors Early Childhood Trainer (Independent Contractor)

Reports To:

The Project Get Outdoors Board of Directors Executive Committee

Hours:

On a per training basis. Most trainings will likely take place on weekday evenings or on Saturdays. Trainings range from two to four hours in length. Trainers may lead up to four trainings per month.

Compensation:

\$25 per in-session training hour plus \$.50/mile mileage rate.

Work Location:

Statewide (Rochester, Mankato, Twin Cities, Bemidji or Duluth)

Description:

Project GO Early Childhood Trainers will work to bring Project GO Trainings approved by the Minnesota Center for Professional Development to child care providers throughout Minnesota. Trainers will be responsible for leading trainings, implementing training evaluations and reporting to Project GO.

Duties and Responsibilities:

1. **ORIENTATION.** Become familiar with the Project GO philosophy, history, program and training curriculum. Shadow current Project GO clubs/sites if possible. Orientation will be done on own time.
2. **PRESENTING.** The Project GO Board will coordinate all training workshops and the trainer will arrive on time, well-groomed and ready to present the curriculum material. Presentations will incorporate a variety of media and technology tools such as power point, YouTube videos, Facebook, Google Earth and Maps, and the Project GO website. Presenting will also include facilitating hands-on practice with the Project GO backpacks and equipment trunks and exploring various scenarios that might occur outdoors with children.
3. **TRAVEL.** The Trainer will be required to travel to and from all training sites. Therefore the Trainer must have own vehicle and a valid MN driver's license.
4. **REPORTING.** The Trainer will be expected to prepare and submit a templated report to the Board of Directors Executive Committee after each training session.

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Reports must be submitted in a timely manner, by the end of the month in which the training(s) was offered.

Required Skills & Experience:

1. Must carry own independent contractor insurance.
www.sba.gov/starting-business/how-start-business/business-types/self-employed-independent-contractors
2. Must have access to a vehicle and a valid MN driver's license.
3. Must have current trainer status through the MN Center for Professional Development (www.developoolmn.org/) to lead trainings for child care providers **Or** be willing to get the proper certification.
4. Well organized, highly motivated individual who works well independently.
5. Strong written and verbal communication skills.
6. Knowledge and experience working with diverse cultural communities, specifically inner city youth, migrant and non-migrant Latinos, and new immigrant and refugee communities in Minnesota.
7. Enthusiastic public speaker.
8. A strong interest in the natural world and a love of outdoor exploration.
9. Experience working with children.
10. A minimum of a Bachelor's degree or equivalent field experience working with children, especially in outdoor settings.
11. Must be familiar with all Microsoft office programs.

Preferred Skills & Experience:

1. Experience working with children in the early childhood field (child care center, school, Head Start, etc.).
2. Experience as a parent.

How to Apply:

Interested candidates can contact Sara Holger to request an application.

Sara.grover@yahoo.com

507-951-5885

For more information on Project Get Outdoors, please visit:

www.mnprojectgo.org

